



Farm Information

Name of Farm:		First and Last Name of Primary Farm Owner(s):		
Mailing Address	City, State, Zip		Farm Address	
Phone	Website	County		
Name of contact person regarding this application	Title	Phone	E-mail	

Proposal Information

Please give a two to three sentence summary of request:

What area of sustainability does the grant project fall under? You may select all that the project falls into:

- Environmental and sustainable impact
- Social impact
- Economic impact

Budget

Dollar amount requested: \$
 Total annual farm budget: \$
 *Total project budget: (including dollars requested) \$

**Your total project budget will only differ from the dollar amount requested if there are funds that you are receiving from another grant/foundation or contributing to the project yourself as a match.*

Disclosure

In order to ensure a fair review process, please identify by name anyone at Tilth or HumanLinks Foundation with whom you have a personal connection.

Authorization

Signature:

Date:

Proposal Narrative

The narrative should be no more than 3 pages in 12-point font with 1 inch margins (cover page brings total pages to 4). The narrative should provide background about your farm, describe the proposed project and how it will benefit environmental, social, and/or economic sustainability on your farm, and describe how you will evaluate success of the project.

Points you may wish to consider (not required):

- A. Tell us about your farm:
 - 1. How long has your current farm or organization been operating? When did you begin and how has it changed over time? Is your farm a family or multi-generational operation?
 - 2. Do you own or lease the property you farm on?
 - 3. What projects are currently in progress, and what have you accomplished in the past that you'd like to tell us about?
 - 4. Who works on your farm? Is your staff full-time, part-time, are they owners? Tell us about who does the day to day work, along with the planning, overseeing and decision making.

- B. Purpose of Grant:
 - 1. Goals
 - a. What are your specific goals for this grant funding?
 - b. Will the proposed project promote environmental, social, economic, or multiple elements of sustainability?
 - 2. Project work
 - a. What is the nature and scope the project? What is the work you'll be engaged in?
 - b. Who will be carrying out the bulk of the work on the project. What experience and qualifications do they have that you feel will make them and the project successful?
 - c. Do you have a timeline of the project? Will it happen in the spring, summer or fall?
 - d. Do you see your project benefitting your community at large, and if so, in what ways?
 - e. How do you envision the sustainable success of the project in 1 year, 5 years, 10 years, and beyond?

- C. Ensuring and Measuring Success:
 - 1. Do you foresee any obstacles or difficulties in the year ahead, and if so, how do you see the grant bringing about solutions to these challenges?
 - 2. How will you evaluate the success of this project? Who will do the evaluation, and how will it be reported?

Required Attachments**In addition to the narrative, the following items must be included in the application:**

- 1. Project budget, including income and expenses (not to exceed two pages).
- 2. Farm budget for current year, including income and expenses.
- 3. Most recent financial statement, showing actual expenses. This information should include a balance sheet and income statement.
- 4. Two letters of recommendation from agriculture peers, educators or community organizations.